



Volunteer Request Form

You do so much for the students at Park... let us help you! An extra set of hands (or two) can help make a task so much easier. You may request volunteers for a one-time event (e.g., field trip chaperone, classroom party, special event) or ongoing needs (e.g., weekly/bi-weekly/monthly volunteer to assist with clerical work or small groups). We cannot promise that all volunteer needs will be fulfilled, but we will make every effort! Your request may be posted on Facebook, sent out via email, and/or included in our monthly newsletter.

Teacher/Staff Name(s): _____

Please circle: One-time volunteer Ongoing volunteer

Number of Volunteers Needed: _____

Date(s) Volunteer(s) Needed: _____

Time Volunteer(s) Needed: _____

Can the Volunteer(s) be Students? Yes No

If yes, what grades are acceptable (e.g., middle school, high school)? _____

Please describe volunteer needs. Be as specific as possible (e.g., administering spelling tests every Friday at noon, working with small groups of kindergarten students on reading skills any morning, changing bulletin boards, photocopying, shelving books, converting student artwork into electronic files).

Signature _____

Date _____